

DEPARTMENT OF THE _____
Unit
Installation or Base

REPLY TO
ATTENTION OF:

08 March XX

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Memorandum of Instruction (MOI) for the [Name of Unit] Values Forum Training

1. Purpose. To describe the concept for the “Values Forum” to be held 30 March 00 and to delegate responsibilities and procedures for its implementation.
2. GENERAL
 - a. A Values Forum will take place 30 March XX from 0700-1300 at Sports USA. Soldiers will receive training on the Army Values.
 - b. Training will include a review of Army Values aided by a video documentary entitled “They Were Young and Brave.” This documentary is on the Battle of Ia Drang. The battle where LT Walter J. Marm Jr. received the Medal of Honor. He will be the guest speaker for this training event. His topic will be on the value of personal coverage.
 - c. Subordinate units within [Name of Units] will select soldiers rank E1 to E-5 and 2nd/1st Lieutenants to attend this training event. Also, each subordinate unit will pick one soldier to have lunch with COL (Ret.) Walter J. Marm Jr. (See responsibilities for number of soldiers from each subordinate unit to attend training event).
 - d. Uniform: Duty.
 - e. Cost: There will be no cost to participants. A brunch and buffet lunch will be provided.
4. RESPONSIBILITIES
 - a. Commander, [Name of Unit]
 - (1) Designated Chaplain
 - a. Develop a values training packet from which a review of the Army Values will be taught.
 - b. Circulate publicity throughout subordinate units and coordinate PAO coverage.

ABCD-CH

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(8) Cleanup (1300)

i. All UMTs: Primary responsibility for site set-up/tear-down and clean up.

5. COORDINATING INSTRUCTIONS.

a. Ensure that soldiers that are selected are deserving of the event.

b. Uniform for the day is duty uniform.

c. Transportation to Sports USA is the responsibility of the participants. Participants should arrive at 0645.

d. Each subordinate CSM must provide an accurate count of participants to subordinate UMT NLT 28 March XX.

FOR THE COMMANDER

Name Commander

LTC, [Branch]

Chief of Staff

DISTRIBUTION:

CDR, [Name of Unit]

CRD, [Name of Unit]

CDR, [Name of Unit]

CDR, [Name of Unit]

CDR, [Name of Unit]

CDR, [Name of Unit]

Things to remember:

1. In doing a values forum, pick one of the military values to stress.

2. Identify a speaker who can address this value.

3. Ask a chaplain to provide remarks.

3. Remember to be flexible and to meet the needs of the service-members. Be creative. The format provided are just suggestions.

HONOR

SCRIPT—COMMAND CHAPLAIN

AS THE VIDEO DEPICTED, VALUES ARE THE BEDROCK OF OUR PROFESSION. OUR FOUNDING FATHERS OVER 200 YEARS AGO GAVE THEIR FORTUNES, THEIR LIVES AND PLEDGED THEIR SACRED HONOR IN THE FORMATION OF THIS COUNTRY. THAT SACRED HONOR ECHOS THROUGH THE AGES AS YOU THE AMERICAN SOLDIER PROTECT AND DEFEND WHAT OUR FOUNDING FATHERS CREATED.

AS WE THINK ABOUT VALUES, AND TODAY AT THIS VALUES FORUM I WOULD LIKE TO DEFINE VALUES AS THE BEDROCK OF OUR PROFESSION, GENERAL WICKHAM, THE CHIEF OF STAFF OF THE ARMY IN 1985, SAID THAT “VALUES ARE CAUGHT NOT TAUGHT”. PERHAPS TODAY WE WILL TRY TO SEE IF WE CAN CATCH THE MEANING OF ARMY VALUES. PERHAPS THIS WILL HELP US TO BETTER SERVE OUR COUNTRY THEN TO MERELY WANT TO RETIRE OR TO GET THE COLLEGE MONEY AND RUN.

WE WHO WEAR THE UNIFORM DEFEND THAT SACRED HONOR WHICH OUR FOREFATHERS FOUGHT TO MAINTAIN THROUGH ESTABLISHING A COUNTRY WHERE FREEDOM GROWS.

HONOR IS ONE OF THE ARMY VALUES OR THE GLUE THAT HOLDS ARMY VALUES TOGETHER. THE CONCEPT OF HONOR PROVIDES A MORAL

COMPASS FOR ALL OF US. IT SETS A COURSE THAT WE CAN
INSTINCTIVELY FOLLOW.

WE HONOR OUR DEAD

OUR AMERICAN SERVICE MEMBERS IN THE ARMED FORCES HAVE BEEN
BURIED IN OVER 25 CEMETERIES THROUGHOUT THE WORLD AS
MEMORIALS TO THEIR SACRIFICE TO MAINTAIN OUR FREEDOM. DURING
WORLD WAR I AND II, OVER 123,000 AMERICAN SOLDIERS WERE BURIED
ON FOREIGN SOIL.¹ AS LASTING TESTAMENTS TO THEIR COURAGE, AND
THEIR VALOR, THEY REMAINED INTERRED ON FOREIGN SOIL AND THE
WHITE HEADSTONES ARE SILENT REMINDERS OF THE SOLEMN SACRIFICE
THEIR LIVES THAT THEY GAVE SO SELFLESSLY. WE HONOR TODAY THEIR
SERVICE.

WE HONOR THE FLAG

YESTERDAY WHILE I WAS AT THE CHAPEL WAITING TO TALK TO ONE OF
THE CHAPLAINS, I NOTICED VARIOUS WOMEN FROM OUR UNIT
PRACTICING THEIR SCRIPTS FOR WOMEN HISTORY MONTH. AS THEY
PLAYED THE NATIONAL ANTHEM, THEY ALL STOPPED, AND STOOD AT
ATTENTION. THEY WERE PAYING RESPECT TO AN IDEA—TO OUR
COUNTRY—TO OUR FREEDOM, AND REMEMBERING THOSE WHO
SERVED—PAST AND PRESENT.

¹ Ben Rappaport, "How Many American Troops are Buried in Foreign Lands?" *NBC NEWS*, May 30, 2016, accessed July 1, 2020, <https://web.archive.org/web/20100527171249/http://www1.va.gov/opa/speceven/memday/>.

WE HONOR THE VETS.

WE HONOR OURSELVES BY NOT DEGRACING THE UNIFORM.

ONE OF MY FAVORITE STORIES ABOUT HONOR CONCERNS A FIGHTER PILOT FROM THE VIETNAM ERA.

HIS SQUADRON'S MOTTO WHICH WAS PAINTED ON EACH AIRCRAFT WAS "RETURN WITH HONOR". YEARS LATER WHEN THIS PILOT HAD RETURNED TO CIVILIAN LIFE AND HIS SONS AND DAUGHTERS WOULD LEAVE TO COLLEGE OR TO THE SERVICE, OR OTHER IMPORTANT OCCASIONS WHERE THEY WOULD BE GONE FOR A PERIOD OF TIME, HE WOULD ALWAYS WHISPER INTO THEIR EARS "RETURN WITH HONOR". THAT SLOGAN BECAME A MOTTO FOR HIS CHILDREN.²

ARE WE HONORABLE INDIVIDUALS? ARE WE TRUE TO THE OATH THAT WE TOOK WHEN WE CAME INTO THE MILITARY?

DO WE LIVE HONORABLY? DO WE RESPECT THOSE WITH WHOM WE SERVE?

FOLLOWING DESERT STORM, I RETURNED HOME TO FORT RILEY WITH THE 1ST INFANTRY DIVISION. DURING THE CONFLICT, I WAS WITH THE 3-37 AR BN. WE WERE A BREACH BATTALION. I REMEMBER ONE DAY, AFTER THE WAR WHILE I WAS WALKING IN THE BATTALION, I WAS TALKING TO A GROUP OF YOUNG SOLDIERS. ONE OF THEM ASKED ME WHY I WASN'T

² Robert D. Hales, Adapted from a Church Education System fireside address on 3 May 1998, given in Cadet Chapel at the United States Air Force Academy, Colorado Springs, Colorado, accessed June 6, 2020, <https://www.churchofjesuschrist.org/study/ensign/1999/06/return-with-honor?lang=eng>.

WEARING THE 1ST INFANTRY PATCH ON MY RIGHT SHOULDER; “I EXPLAINED TO THEM THAT THEY WERE THE REAL COMBAT SOLDIERS” I WAS THERE TO SUPPORT THEM. I COULD SEE THE DISAPPOINTMENT ON THEIR FACES. I WAS NOT HONORING THEIR SERVICE. I AM PROUD TO WEAR THE 1ST INFANTRY PATCH. IT IS A SYMBOL THAT REPRESENTS A TRADITION OF FIGHTING MEN AND WOMEN FROM WWI THROUGH WWII, THE VIETNAM CONFLICT AND MANY OTHER ENGAGEMENTS. IT IS AN HONOR TO BE ASSOCIATED WITH THEM.

FINALLY, WE WILL LISTEN TODAY TO AN INDIVIDUAL WHO WAS A RECIPIENT OF THE MEDAL OF HONOR. THE ARMY’S HIGHEST AWARD FOR VALOR IS THE MEDAL OF **HONOR**. I STRESS THE LAST WORD—HONOR. ITS RECIPIENTS DIDN’T JUST DO THE NORMAL BUT WENT BEYOND THE CALL OF DUTY. MANY GAVE THEIR OWN LIVES, AND THE WORD WE USE TO DESCRIBE WHAT THEY DID IS “HONOR”.

SO, WITHOUT FURTHER ADO LET ME INTRODUCE TO YOU OUR SPEAKER.

GIVE A BRIEF INTRODUCTION.

Evaluation

Values Forum – 30 Mar XX

Sports USA

1. Please fill out and return this evaluation. The following will be appreciated in helping to plan future activities.
2. Name not necessary.
3. Circle the number that reflects your perception.

	Negative					Positive				
Sports USA Facility	1	2	3	4	5	6	7	8	9	10
Food	1	2	3	4	5	6	7	8	9	10
Atmosphere	1	2	3	4	5	6	7	8	9	10
Information/ Presented	1	2	3	4	5	6	7	8	9	10
Information/ Useful	1	2	3	4	5	6	7	8	9	10

4. How would you improve the activity?

5. What did you like about the values forum?

6. Comments:

7. *Thank you for your participation and may God bless you!*